

**London Borough of Brent
Main Programme Grant 2010-13**

PROPOSED FUNDING CRITERIA & TIMETABLE

Introduction

The Council has agreed that the second theme for its three year funding programme commencing on 1st April 2010 to 31 March 2013 will be **Crime/Community Safety and Regeneration**. We are therefore pleased to announce that the Main Programme Grant is now open for bids from community and voluntary organisations that provide projects in these categories. The ceiling for this grant is £25,000 per year.

The following are an example of the projects the Council would wish to fund under this theme.

Regeneration

Projects that are based on the strategic priorities of the Council's Regeneration Strategy including:

- Regeneration projects that benefits one or more of the following priority areas i.e. South Kilburn, Harlesden, Stonebridge, Church End and Roundwood, St Raphael (including Brentfield and Mitchelbrook) or Chalkhill
- Projects that break down barriers, bring people together and build a sense of community in a local area
- Activities that improve the physical or mental health of residents e.g. sporting activities, encouraging cycling, walking and other activities to support health and wellbeing
- Increase the use of green and or open spaces by residents; this could include new activities or physical improvements
- Providing work experience and/or training that help residents get the job they want and raising the aspirations and confidence of adults and young people around entering employment
- Support around identifying, applying for and sustaining work, volunteering or apprenticeships
- Provision of information, advice and guidance to resolve issues around debt, benefits and tax credits advice (including those in employment and on a low income)

Community Safety

Services/projects must have active links to the Brent Crime Reduction Strategy and have knowledge of the partnership priorities and are able to:

- evidence crime or the fear of crime issues and provide solutions, that follow best practice, reassure residents and reduce the fear of crime to the most vulnerable
- involve community members and groups in joint action to reduce crime and the fear of crime
- raise the knowledge and awareness of crime prevention in Brent through the enhanced use of Information Technology
- actively involved in crime prevention events, that match National events e.g. Not in my Neighbourhood Week, tackling drugs week etc.,
- skill local people to become more active in the field of crime prevention and encourage others to become involved
- Support victims and witness of Anti-Social Behaviour, burglary and other crimes, particularly those most vulnerable.

Criteria

Organisations must comply with the following criteria:

- Provide projects relating to crime/community safety and regeneration as stated above
- Good organisational structure with an effective management committee of minimum 6 people
- Effective financial management
- Provide quality services that gives value for money
- Commitment to equal opportunities in staff management and service delivery
- Involve users in management and service development
- Be either based in Brent or deliver services for residents of Brent
- Be able to produce an Exit Strategy of how the project will continue after the three year funding has ceased.
- The organisation must be a non profit making organisation and must have been in operation for at least 12 months.
- The organisation must be able to provide clear details of how the grant will be used over 3 years i.e. provide clear outcomes and outputs and how these will be monitored.

In assessing applications the Council will also consider the following:

- Projects that involve partnership working with either the statutory or voluntary sector e.g Tenants and Residents groups, statutory agency partners such as Primary or Secondary Schools (particularly those with extended services); Children's Centres; Libraries; Leisure Centres; Housing Associations; Brent in 2 Work (employment support service); Safer Neighbourhood Teams and the South Kilburn Partnership.
- Other sources of funding that will contribute to the service or project
- Quality systems such as feedback from users, quality assurance systems and quality standards
- Preferences will also be given to organisations that raise match funding towards the proposed project.

The following should also be noted:

- Organisations will be required to comply with the Council's Standard Conditions of Grant Aid
- The funding period is from **1 April 2010 to 31 March 2013**, and the grant will be paid in quarterly instalments.
- Organisations will be required to complete self assessments and progress reports about their services to enable the monitoring of their services.
- **Priority will be given to organisations not currently in receipt of the 3 year MPG funding programme**
- Organisations are advised to include all the documents stated in the application form and any necessary additional information about their service or project to support their application
- CRB checks will be required
- As part of the assessment process officers may carry out a site visit to meet staff, users and members of your management committee. These visits will take place week commencing **19 January 2010**.

Voluntary Sector Team
October 2009

APPENDIX C

MAIN PROGRAMME GRANTS TIMETABLE 2010-13

Task	Date	Length of time	Officer Responsible
Send advert to BrAVA and BRAIN (newsletter & website)	2 November 09		Dipti
Advertise the fund – 2 local papers	4 November 09	4 weeks	Dipti
Applications to be logged on systems and allocated to officers and finance as they come.			Dipti
Workshops for voluntary organisations	24 November 09	2 sessions AM and PM	All Officers
Closing date	7 December 09		
Final date to allocate applications to officers	9 December 2009		Dipti
Start assessment	9 December 09	5 weeks	
Chase references (funders/partners working with the groups)	9-16 December 09	1 week	All Grant Officers
Consultation with other departments	9-16 December 09	2 weeks	
Completed reports to go to BF as and when completed			All Grant Officers
Deadline for 1 st draft to Beverleigh	15 January 2010		All Grant Officers
Officers panel/pre recommendations	18 January 2010	1 days	VST Team
Draft report with pre recommendations for consultation	19-22 January 2010	4days	All Grant Officers
Visit to groups to be funded (if needed)	19-22 January 2010	4days	All Grant Officers
Cover report and appendices to be drafted	25-29 January 2010		Beverleigh
Final reports to BF	29 January 2010		VST Team
Final Panel recommendations	1 February 2010	1 days	VST Team
Report and appendices to be finalised	2-3 February 2010		Beverleigh
Report submitted to Committee for Executive	3 March 2010		Beverleigh
Executive Committee	15March 2010		
Organisations notified of decisions	29 March 2010		Dipti/All Grant Officers
Projects to commence	1 April 2010		
Agreements to be drawn up	10 April 2010		All Grant Officers